Financial Statements

For the Year Ended December 31, 2018



CITY OF ARKANSAS CITY, KANSAS Financial Statements For the Year Ended December 31, 2018 Table of Contents

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INDEPENDENT AUDITOR'S REPORT

Mayor and City Commissioners City of Arkansas City, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Arkansas City, Kansas, (the City), as of and for the year ended December 31, 2018 and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2018, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, and the summary of receipts and disbursements-agency funds (Schedules 1, 2 and 3 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

The 2017 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures—actual and budget (Schedule 2 as listed in the table of contents) for the year ended December 31, 2017, is presented for purposes of additional analysis and is not a required part of the basic financial statement.

The City of Arkansas City, Kansas's basic financial statement for the year ended December 31, 2017 (not presented herein), was audited by other auditors whose report dated March 28, 2018, expressed an unmodified opinion on the basic financial statement. The 2017 basic financial statement and the other auditor's report are available in electronic form from the website of the Kansas Department of Administration at the following link http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services. The report of the other auditors dated March 28, 2018, stated that the individual fund schedules of regulatory basis receipts and expenditures—actual and budget for the year ended December 31, 2017, was subjected to auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in their opinion, was fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2017, on the basis of accounting described in Note 1.

Certified Public Accountants Lawrence, Kansas

Mye Houser: Company PA

March 22, 2019

Summary Statement of Receipts, Expenditures and Unencumbered Cash Regulatory Basis For the Year Ended December 31, 2018

<u>Funds</u>	Une	Beginning encumbered ash Balance	<u>A</u>	Prior Period djustment		<u>Receipts</u>	<u>E</u>	Expenditures		Ending nencumbered Cash Balance		Add: ncumbrances nd Accounts <u>Payable</u>		Ending Cash Balance
General Funds:	_		_		_		_		_		_		_	
General Fund	\$	904,617	\$	-	\$	9,566,197	\$	9,525,880	\$	944,934	\$	495,603	\$	1,440,537
Special Purpose Funds:		00.074				44.000		44.000		00.070				00.070
Special Recreation and Parks Fund		29,071		-		11,908		14,000		26,979		4.047		26,979
Special Street and Highway Fund		293,280		-		717,385		524,651		486,014		1,917		487,931
Tourism Fund		24,462		-		120,871		125,642		19,691		4 754		19,691
Special Alcohol Fund		74,243		-		22,192		13,979		82,456		1,751		84,207
Library Fund		4 007 400		-		347,293		347,293		4 400 000		-		4 400 000
Hospital Improvements Fund		1,037,162		-		2,378,989		1,952,351		1,463,800		-		1,463,800
Street Improvements Fund		11 602		-		7.046		2 704		45.025		262		16 107
Special Law Enforcement Trust Fund CID Sales Tax Fund		11,683 885		-		7,046 35,292		2,794		15,935		3,951		16,197
				-		35,292		36,177		200.046		,		3,951
Equipment Reserve Fund Public Building Commission Fund		200,946 1,923,156		-		1,908,542		1,885,505		200,946 1,946,193		-		200,946
S .				-										1,946,193
Capital Improvements Reserve Fund Bond and Interest Funds:		308,673		-		3,321,060		2,438,650		1,191,083		9,075		1,200,158
Bond and Interest Fund		164,474		_		1,041,465		1,125,085		80,854		_		80,854
Business Funds:		104,474		-		1,041,403		1,125,065		00,034		-		60,654
Water Utility Fund		3,098,280				7,199,593		6,043,573		4,254,300		110,118		4,364,418
Sewer Utility Fund		3,517,568		-		2,023,796		1,573,762		3,967,602		36,575		4,004,177
Sanitation Utility Fund		759,010		-		1,515,472		1,280,686		993,796		57,620		1,051,416
Stormwater Utility Fund		382,444		-		284,214		459,141		207,517		231,771		439,288
Stormwater Othity Fund	_	302,444	-	-	-	204,214	_	439,141	-	207,317	_	231,771	-	439,200
Total reporting entity [excluding														
agency funds]	\$	12,729,954	\$	<u>-</u>	\$	30,501,315	\$	27,349,169	\$	15,882,100	\$	948,643	\$	16,830,743
Composition of Cash:						ce Checking							\$	13,921,818 660
				ion State Ba Checking CD e Stock Excl										61,973 1,150,000
				CD		nal Bank & T	rust							1,250,000
				CD tty Cash										500,000 1,725
				tal Cash ss: Agency F	un	ids per Schei	dule	÷ 3					_	16,886,176 [55,433]
			Tot	tal Reportino	j Ei	ntity [Excludi	ng A	Agency Funds]				\$	16,830,743

NOTE 1 - Summary of Significant Accounting Policies

The City of Arkansas City, Kansas, (the City) is incorporated as a City of the second class, under the provisions of K.S.A. 13-101 et seq. The City operates under a Commission-City Manager form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, water and sewer, health and social services, culture-recreation, education, public improvements, planning and zoning, and general administrative services.

The financial statement and schedules of the City of Arkansas City, Kansas have been prepared in order to show compliance with the cash basis and budget laws of the State of Kansas. The Governmental Accounting Standards Board is the principal standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies follow. Note 1 describes how the City's accounting policies differ from generally accepted accounting principles.

Financial Reporting Entity

The City of Arkansas City, Kansas (the City) is a municipal corporation governed by an elected five-member commission. This financial statement presents the City of Arkansas City, Kansas.

Related Municipal Entity. A related municipal entity is determined by the following criteria. Whether the City exercises oversight responsibility on financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters, scope of the public service, and significant operational or financial relationships with the City. Related municipal entities are not required to be included in the City's audit by the Kansas Municipal Audit and Accounting Guide (KMAAG). Based upon the application of this criterion, the following is a brief review of potential related municipal entities:

<u>Arkansas City Public Library</u> - The City of Arkansas City Library Board operates the City's public library. Acquisition or disposition of real property by the Board must be approved by the City. Separate audited financial statements are available at the Library.

<u>South Central Kansas Regional Medical Center</u> - The Medical Center Board of Trustees operates the City's hospital. The hospital can sue and be sued, and can buy, sell, or lease real property. Bond issuances must be approved by the City. Separate audited financial statements are available at the Medical Center.

<u>Arkansas City Public Building Commission</u> - The City of Arkansas City Public Building Commission was created to oversee the construction of the Regional Medical Center project. Acquisition or disposition of real property or bond issuances must be approved by the City. The City is acting as the fiduciary agent for the Commission. Separate financial statements are not prepared by the Commission.

Strother Field Airport and Industrial Park - The City has adopted Ordinance No. 98-11-3793 providing for an interlocal cooperation agreement between the City of Arkansas City, the City of Winfield and Strother Field to provide financing of water systems improvements at Strother Field. The agreement provides for \$500,000 in G.O. bonds to be issued by the City of Winfield to finance the improvements. If Strother Field defaults on the bond issue, the cities of Arkansas City and Winfield would each be responsible for 50% of the remaining liability. The agreement acknowledges that the obligations of Arkansas City are subject to K.S.A. 10-1101 et seq., and as such, Arkansas City is obligated only to the extent that is has funds actually on hand in its treasury at the time for such purpose. The Strother Field Airport and Industrial Park joint venture has had an audit of their financial statements completed separately.

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Financial Reporting Entity (Continued)

<u>Arkansas City/Winfield Recycling Center</u> – The cities of Arkansas City and Winfield, Kansas entered into an interlocal agreement to jointly purchase and operate a recycling center. Records are maintained by the City of Winfield; both cities share equally in the costs and recycling revenues. Separate financial information can be obtained from the Center.

Regulatory Basis Fund Types

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities of the City of Arkansas City, Kansas, for the year of 2018:

General Fund - the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund - used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund - used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund - used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund - funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund etc.)

Agency Fund - funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, county treasurer tax collection accounts, etc.).

Basis of Presentation - Regulatory Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting.

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Reimbursed Expense

K.S.A. 79-2934 provides that reimbursed expenditures, in excess of those budgeted, should be recorded as reductions in expenditures rather than as cash receipts. In the financial statement and budget schedule comparisons presented in this report, reimbursements and refunds are recorded as cash receipts. The reimbursements are recorded as cash receipts when received by the City Treasurer and are often difficult to identify the exact expenditure which they are reimbursing. In funds showing expenditures in excess of the original adopted budget, reimbursements are added to the adopted budget as budget credits for comparison with the actual expenditures.

Property Taxes

In accordance with governing state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and become a lien on the property on November 1st of each year. The County Treasurer is the tax collection agent for all taxing entities within the County. Property owners have the option of paying one-half or the full amount of taxes levied on or before December 20 during the year levied with the balance to be paid on or before May 10 of the ensuing year. State statutes prohibit the County Treasurer from distributing taxes collected in the year levied prior to January 1st of the ensuing year. Consequently, for revenue recognition purposes, taxes levied during the current year are not due and receivable until the ensuing year. At December 31, such taxes are a lien on the property.

Special Assessments

Kansas statutes require projects financed in part by special assessments to be financed through the issuance of general obligation bonds which are secured by the full faith and credit of the City. Special assessments paid prior to the issuance of general obligation bonds are recorded as cash receipts in the appropriate project. Special assessments received after the issuance of general obligation bonds are recorded as cash receipts in the bond and interest fund. Further, state statutes require levying additional general ad valorem property taxes in the City bond and interest fund to finance delinquent special assessments receivable.

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest, and business funds. Although directory rather than mandatory, the statutes provide for the following timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1.
- 2. Publication in the local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- 3. Public hearing on or before August 15th, but at least ten days after publication of the notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held, and the governing body may amend the budget at that time. During the year ended December 31, 2018, the City amended the budget for the Water Utility Fund.

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Budgetary Information (Continued)

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds, permanent funds, and the following special purpose funds:

- Special Law Enforcement Trust Fund
- Equipment Reserve Fund
- Capital Improvements Reserve Fund

Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Reclassification of Account Balances

Certain line items have been reclassified to conform to the presentation of the financial statements in the current year. This principally consisted of expenses reclassified into different functions from the prior year. These reclassifications had no net effect on the City's net position or changes there in for the current year.

NOTE 2 - Deposits and Investments

K.S.A 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main branch or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the bank provides an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. Government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of credit risk. State statutes place no limit on the amount the Government may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

NOTE 2 - Deposits and Investments (Continued)

Custodial credit risk - deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2018.

At December 31, 2018, the City's carrying amount of deposits was \$16,886,176 and the bank balance was \$16,982,981. The bank balance was held by four banks resulting in a concentration of credit risk. Of the bank balance, \$1,000,000 was covered by federal depository insurance and the balance of \$15,982,981 was collateralized with pledged securities held by the pledging financial institutions' agents in the City's name.

NOTE 3 - Long-Term Debt

During the year ended December 31, 2018, the following changes occurred in long-term liabilities:

	Beginning	Additions	Reductions	Ending	
	Principal	to	of	Principal	
Type of Issue	<u>Outstanding</u>	<u>Principal</u>	<u>Principal</u>	<u>Outstanding</u>	Interest Paid
General Obligation Bonds	\$ 4,520,000	\$ -	\$ 1,025,000	\$ 3,495,000	\$ 100,085
Revenue Bonds	20,710,000	-	490,000	20,220,000	1,395,505
KDHE Loans	19,618,949	3,005,802	463,549	22,161,202	561,305
Capital Leases	338,679		57,763	280,916	9,146
Total	\$ 45,187,628	\$3,005,802	\$ 2,036,312	\$ 46,157,118	\$ 2,066,041

General Obligation Bonds. General obligation bonds currently outstanding are as follows:

General			Amount	Original	Date of	Final
Obligation Bonds	Interest Rate	0	utstanding	<u>Amount</u>	<u>Issue</u>	<u>Maturity</u>
Paid with taxes and						
utility revenues						
Series 2009	2.50% - 3.70%	\$	235,000	\$ 1,950,000	07/01/09	12/01/19
Series 2013	1.50% - 3.0%		3,260,000	6,015,000	04/01/13	12/01/32
Total		\$	3,495,000			

NOTE 3 - Long-Term Debt (Continued)

Annual debt service requirements to maturity for the general obligation bonds are as follows:

Year ending			
December 31,	<u>Principal</u>	Interest	<u>Total</u>
2019	\$ 730,000	\$ 72,130	\$ 802,130
2020	515,000	56,010	571,010
2021	525,000	48,285	573,285
2022	540,000	40,410	580,410
2023	100,000	30,960	130,960
2024 - 2028	555,000	119,458	674,458
2029 - 2032	 530,000	39,730	569,730
Total	\$ 3,495,000	\$ 406,983	\$ 3,901,983

Revenue Bonds. Revenue bonds currently outstanding are as follows:

		Amount	Original	Date of	Finai
Revenue Bonds	Interest Rate	Outstanding	<u>Amount</u>	<u>Issue</u>	<u>Maturity</u>
Paid with hospital collections					
Public Building Commission	4.00% - 7.00%	\$ 20,220,000	\$23,205,000	09/01/09	09/01/38

Annual debt service requirements to maturity for the revenue bonds are as follows:

Year ending			
December 31,	<u>Principal</u>	Interest	<u>Total</u>
2019	\$ 520,000	\$ 1,369,045	\$ 1,889,045
2020	545,000	1,339,925	1,884,925
2021	580,000	1,305,863	1,885,863
2022	615,000	1,269,613	1,884,613
2023	655,000	1,231,175	1,886,175
2024 - 2028	3,975,000	5,452,288	9,427,288
2029 - 2033	5,570,000	3,866,038	9,436,038
2034 - 2038	 7,760,000	 1,670,150	 9,430,150
Total	\$ 20,220,000	\$ 17,504,097	\$ 37,724,097

Revolving Loans. Revolving loans with the Kansas Department of Health and Environment currently outstanding are as follows:

			Amount	Original	Date of	Final
KDHE Loans	Interest Rate	(<u> Dutstanding</u>	<u>Amount</u>	<u>Issue</u>	<u>Maturity</u>
Paid with utility revenues						
KDHE Loan #2649	3.12%	\$	585,979	\$1,226,071	11/18/09	08/01/30
KDHE Loan #2813	2.35%		21,575,223	22,000,000	01/14/16	02/01/38
		\$	22,161,202			

NOTE 3 - Long-Term Debt (Continued)

Annual debt service requirements to maturity for the revolving loans are as follows:

Year ending				
December 31,		<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$	893,734	\$ 596,796	\$ 1,490,530
2020		918,341	572,189	1,490,530
2021		943,628	546,901	1,490,529
2022		969,614	519,296	1,488,910
2023		996,319	494,211	1,490,530
2024 - 2028		5,408,717	2,043,932	7,452,649
2029 - 2033		6,007,820	1,264,474	7,272,294
2034 - 2038		6,023,029	 413,822	 6,436,851
Total	\$ 2	22,161,202	\$ 6,451,621	\$ 28,612,823

Capital Leases. The City has entered into a capital lease agreement in order to finance the purchase of a 2013 pumper fire truck. Payments are made semi-annually including interest at 2.82%. Final maturity of the lease is March 6, 2023. Future minimum lease payments are as follows:

Year ending			
December 31,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 59,403	\$ 7,506	\$ 66,909
2020	61,090	5,819	66,909
2021	62,825	4,084	66,909
2022	64,609	2,300	66,909
2023	 32,989	 465	 33,454
Total	\$ 280,916	\$ 20,174	\$ 301,090

NOTE 4 - Economic Development Bonds

The City has entered into various agreements to induce businesses to locate or expand operations in Arkansas City, Kansas. In connection therewith, the City has issued industrial revenue bonds (IRB's), which require the businesses to make lease payments to trust accounts sufficient to pay debt service on the IRB's. The City is under no obligation to pay the IRB debt, which is to be paid from the lease payments made by the related businesses. At December 31, 2018, there were three industrial revenue bond issues with principal balances due totaling \$5,222,343.

NOTE 5 - Defined Benefit Pension Plan

Plan description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

NOTE 5 - Defined Benefit Pension Plan (Continued)

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. K.S.A. 74-4975 establishes KP&F member-employee contribution rate at 7.15% of covered salary. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2, KPERS 3 and KP&F be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.39% for KPERS and 20.09% for KP&F for the fiscal year ended December 31, 2018. Contributions to the pension plan from the City were \$268,341 for KPERS and \$528,743 for KP&F for the year ended December 31, 2018.

Net Pension Liability. At December 31, 2018, the City's proportionate share of the collective net pension liability reported by KPERS was \$2,262,734 and \$4,870,501 for KP&F. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

NOTE 6 - Capital Projects

The following is a summary of capital project authorizations and expenditures to date:

	Expenditures					
Project	Project	Through	Estimated			
<u>Name</u>	Authorization	December 31, 2018	Completion			
Corp/Levee Project	\$ 322,101	\$ 23,807	Completed			
Water Treatment Plant	23,585,697	23,258,873	Completed			
Summit Street Improvements	2,006,270	2,000,481	Completed			
Waterline Replacement	749,324	462,748	Completed			
15th Street Improvements	790,451	742,738	Completed			
S Summit KLINK Paving	630,109	617,212	Completed			
Crestwood Bridge Repair	396,907	114,095	2019			
Westar Hike/Bike Trail	5,000	3,160	2020			
Offset Well #5 (Well #15)	145,074	19,483	2019			
Waterline Relocate for Westar Easement	120,800	42,900	2020			
Compass Point Subdivision	5,000	669	2020			
Wilson Park Planning - Phase 1 Upgrades	60,500	9,075	2019			

NOTE 7 - Other Long-Term Obligations from Operations

Compensated Absences. It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits

Vacation Leave. All employees shall accrue vacation leave each pay period according to their position and years of service with the City.

Full time employees, except fire personnel:

<u>Hours per year</u>	Maximum accrual
80	160
120	240
160	320
200	400
	80 120 160

Fire personnel working on a work period:

Years of service	<u>Hours per year</u>	Maximum accrual
1 - 7 years	112	224
8 - 15 years	168	336
16 - 20 years	224	448
20+ years	280	560

Sick Leave. All full-time employees, except fire personnel, shall accrue paid sick leave at a rate of at least one eight-hour day per month with a maximum accrual of 960 hours. Fire personnel working on a work period shall accrue 11.2 hours per month with a maximum accrual of 960 hours.

NOTE 7 - Other Long-Term Obligations from Operations (Continued)

Accumulated Leave Payout. All employees separating from City employment that have given and satisfactorily completed an appropriate 14-day notice period will receive payment for all accumulated accrued and unused vacation and, depending upon the employee's length of service with the City, a percentage of their accrued unused sick leave as follows:

Continuous	Sick Leave
Years of Service	Payout %
0 - 4 years	-
5 - 9 years	25%
10 - 14 years	50%
15 - 19 years	75%
20+ years	100%

The maximum leave hours each employee can be paid out is 480 hours.

Compensatory Time. All employees who are eligible, except firefighters, can elect to receive compensatory time off at a rate of not less than one and one-half hours for each overtime hour worked in lieu of cash overtime compensation. All eligible City employees, except police, may accrue up to twenty-four hours of compensatory time. Police personnel may accumulate up to sixty hours of compensatory time.

Banked Holiday Time. Police, fire, wastewater treatment facility and water treatment plant personnel can accumulate holiday premium pay in lieu of payment. Holiday time banked has a maximum accrual of 24 hours and must be earned prior to use, except fire personnel, which receive 26 hours of banked holiday time four times a year regardless of whether or not the employee works the official holiday. Fire personnel can accumulate a maximum of 104 hours.

Personal Business Day Leave. All full-time employees after two months of continuous employment will accrue 8 hours of personal business day leave, then each January 1st thereafter shall be awarded an additional 8 hours of personal business day leave. Personal business day leave must be used within the calendar year and may not be accumulated.

The City determines a liability for compensated absences when the following conditions are met:

- 1. The City's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered.
- 2. The obligation relates to rights that vest or accumulate.
- 3. Payment of the compensation is probable.
- 4. The amount can be reasonably estimated.

In accordance with the above criteria, the City has accrued a liability for annual leave, sick time, compensatory time, and banked holiday time, which has been earned, but not taken, by City employees. The estimated liability at December 31, 2018, was \$318,148 for annual leave, \$386,365 for sick leave, \$5,266 for compensatory time, and \$26,954 for banked holiday time.

NOTE 7 - Other Long-Term Obligations from Operations (Continued)

Other Post-Employment Benefits. As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the Federal government for this coverage. The premium is paid in full by the insured. There is no cost to the City under this program.

Death and Disability Other Post-Employment Benefits. As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2018.

NOTE 8 - Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The City manages these risks of loss through the purchase of various insurance policies.

The City has been unable to obtain workers' compensation insurance at a cost it considers to be economically justifiable. For this reason, the City has joined together with other cities in the State to participate in Kansas Municipal Insurance Trust (KMIT), a public entity risk pool currently operating as a common risk management and insurance program for participating members. The City pays annual premium to KMIT for its workers' compensation insurance coverage. The agreement to participate provides that KMIT will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of a stated dollar amount for each insurance event. Additional premiums may be due if total claims for the pool are different than what has been anticipated by KMIT management.

NOTE 9 - Interfund Transfers

			Regulatory
<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Authority</u>
Water Utility	General	\$ 400,000	K.S.A. 12-825d
Sewer Utility	General	550,000	K.S.A. 12-825d
Sanitation Utility	General	200,000	K.S.A. 12-825d
General	Capital Improvements Reserve	7,564	K.S.A. 12-1,118
Special Street and Highway	Capital Improvements Reserve	192,312	K.S.A. 12-1,118
Sanitation Utility	Capital Improvements Reserve	7,564	K.S.A. 12-1,118
Water Utility	Capital Improvements Reserve	2,394,516	K.S.A. 12-1,118
Water Utility	Bond and Interest	75,000	K.S.A. 12-825d
Sewer Utility	Bond and Interest	75,000	K.S.A. 12-825d
Sewer Utility	Stormwater Utility	50,000	K.S.A. 12-825d
		\$ 3,951,956	

NOTE 10 - Subsequent Events

On January 28, 2019, the City signed a \$620,775 capital lease agreement for a new fire truck. Terms of the lease call for bi-annual principal and interest payments of \$36,554. The lease carries a 3.55% interest rate and matures on August 1, 2028.

Summary of Expenditures - Actual and Budget Regulatory Basis For the Year Ended December 31, 2018

<u>Funds</u>	Certified <u>Budget</u>	Adjustment for Qualifying <u>Budget Credits</u>	Total Budget for <u>Comparison</u>	Expenditures Chargeable to <u>Current Year</u>	Variance- Over <u>[Under]</u>
General Funds:					
General Fund	\$ 10,558,582	\$ -	\$ 10,558,582	\$ 9,525,880	\$ [1,032,702]
Special Purpose Funds:					
Special Recreation and Parks Fund	30,000	-	30,000	14,000	[16,000]
Special Street and Highway Fund	772,723	-	772,723	524,651	[248,072]
Tourism Fund	128,500	-	128,500	125,642	[2,858]
Special Alcohol Fund	20,000	-	20,000	13,979	[6,021]
Library Fund	366,250	-	366,250	347,293	[18,957]
Hospital Improvements Fund	2,275,000	-	2,275,000	1,952,351	[322,649]
Street Improvements Fund	-	-	-	-	-
CID Sales Tax Fund	50,000	-	50,000	36,177	[13,823]
Public Building Commission Fund	-	1,885,505	1,885,505	1,885,505	-
Bond and Interest Funds:					
Bond and Interest Fund	1,525,185	-	1,525,185	1,125,085	[400,100]
Business Funds:					
Water Utility Fund	6,821,224	-	6,821,224	6,043,573	[777,651]
Sewer Utility Fund	4,341,948	-	4,341,948	1,573,762	[2,768,186]
Sanitation Utility Fund	1,771,538	-	1,771,538	1,280,686	[490,852]
Stormwater Utility Fund	606,800	-	606,800	459,141	[147,659]

General Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			С	urrent Year	
	Prior				Variance-
	Year				Over
	<u>Actual</u>	<u>Actual</u>		<u>Budget</u>	[Under]
Receipts					-
Taxes and Shared Revenue:					
Ad valorem property tax	\$ 2,341,188	\$ 2,456,927	\$	2,654,203	\$ [197,276]
Delinquent tax	83,014	76,315		60,000	16,315
Motor vehicle tax	348,010	335,054		332,715	2,339
Recreational vehicle tax	3,307	3,111		3,088	23
Commercial vehicle tax	-	-		6,273	[6,273]
16/20M truck tax	5,995	6,096		1,587	4,509
In lieu of tax	-	908		-	908
Neighborhood revitalization	[58,860]	[68,972]		[50,000]	[18,972]
Compensating use tax	557,359	580,589		325,000	255,589
Sales tax	1,599,230	1,576,308		1,660,000	[83,692]
Franchise tax	1,161,694	1,225,236		1,163,000	62,236
Special assessments	30,712	18,091		15,000	3,091
Intergovernmental					
Local alcoholic liquor tax	12,885	11,908		12,274	[366]
Federal grant	21,715	12,455		-	12,455
State grant	65,584	31,712		13,600	18,112
Licenses and permits					
Licenses, permits and fees	138,737	153,119		85,100	68,019
Charges and services					
Animal redemption	2,898	-		2,000	[2,000]
Cemetery permits/deeds	23,785	19,960		21,000	[1,040]
Rural fire contracts	337,570	350,742		325,000	25,742
County ambulance fees	176,672	176,497		170,000	6,497
Other ambulance fees	611,575	651,483		650,000	1,483
Fines, forfeitures and penalties					
Fines	424,554	413,472		432,000	[18,528]
Use of money and property					
Interest	14,077	36,296		6,000	30,296
Sale of assets	5,268	11,620		12,300	[680]
Rental income	36,005	39,025		40,000	[975]
Other receipts					
Donations	25,485	24,250		15,000	9,250
Reimbursed expense	260,920	240,571		104,000	136,571
Miscellaneous	23,808	33,424		338,000	[304,576]
Operating transfers from					
Water Utility Fund	100,000	400,000		400,000	-
Sewer Utility Fund	550,000	550,000		550,000	-
Sanitation Utility Fund	 200,000	 200,000	_	200,000	
Total Receipts	 9,103,187	 9,566,197	\$	9,547,140	\$ 19,057

General Fund - Continued Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year	
	Prior			Variance-
	Year			Over
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	[Under]
Expenditures				
General administrative services				
	\$ 809,165	\$ 842,247		\$ [6,122]
Contractual services	424,062	317,517	331,346	[13,829]
Commodities	34,420	46,565	30,950	15,615
Capital outlay	32,506	27,672	25,000	2,672
Total general administrative services	1,300,153	1,234,001	1,235,665	[1,664]
Municipal court/legal				
Personal services	131,601	134,998	135,533	[535]
Contractual services	67,602	64,714	49,830	14,884
Commodities	1,531	1,577	1,250	327
Capital outlay	2,654	2,683	3,512	[829]
Total municipal court/legal	203,388	203,972	190,125	13,847
Neighborhood services				
Personal services	165,847	196,698	222,909	[26,211]
Contractual services	37,950	46,799	35,400	11,399
Commodities	33,221	62,881	113,050	[50,169]
Capital outlay	45,149	31,257	42,000	[10,743]
Total neighborhood services	282,167	337,635	413,359	[75,724]
Fire/EMT services				
Personal services	1,766,684	1,913,608	2,098,689	[185,081]
Contractual services	94,676	93,895	99,030	[5,135]
Commodities	157,051	144,297	194,700	[50,403]
Capital outlay	266,357	462,770	164,000	298,770
Debt service	66,909	66,909	151,000	[84,091]
Total fire/EMT services	2,351,677	2,681,479	2,707,419	[25,940]
Law enforcement				
Personal services	2,334,966	2,373,811	2,507,207	[133,396]
Contractual services	105,041	117,159	115,100	2,059
Commodities	125,775	107,694	100,000	7,694
Capital outlay	179,559	229,277	186,500	42,777
Total law enforcement	2,745,341	2,827,941	2,908,807	[80,866]
Parks and facilities				
Personal services	560,436	553,469	631,960	[78,491]
Contractual services	133,975	140,856	143,600	[2,744]
Commodities	149,261	171,977	320,500	[148,523]
Capital outlay	57,856	396,257	174,000	222,257
Total parks and facilities	901,528	1,262,559	1,270,060	[7,501]

General Fund - Continued Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

		Current Year						
	Prior						Variance-	
	Year						Over	
Expenditures - Continued	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]	
Public works/streets								
Personal services	\$ 301,410	\$	347,101	\$	357,298	\$	[10,197]	
Contractual services	253,356		263,032		263,300		[268]	
Commodities	82,458		77,805		59,500		18,305	
Capital outlay	 	_	1,254	_	2,000	_	[746]	
Total public works/streets	 637,224		689,192		682,098		7,094	
Northwest Community Center								
Personal services	42,719		44,084		45,374		[1,290]	
Contractual services	7,588		7,882		8,475		[593]	
Commodities	1,117		2,757		9,850		[7,093]	
Capital outlay	 1,790				500		[500]	
Total Northwest Community Center	 53,214		54,723		64,199		[9,476]	
Senior center								
Personal services	173,214		182,781		175,700		7,081	
Contractual services	25,416		23,437		28,700		[5,263]	
Commodities	9,005		20,373		23,250		[2,877]	
Capital outlay	1,844		223		1,200		[977]	
Total senior center	 209,479		226,814		228,850		[2,036]	
Operating transfers to								
Capital Improvement Reserve Fund	85,756		7,564		558,000		[550,436]	
Emergency reserve	-		-		300,000		[300,000]	
Total Expenditures	8,769,927		9,525,880	\$	10,558,582	\$	[1,032,702]	
Receipts Over [Under] Expenditures	333,260		40,317					
Unencumbered Cash, Beginning	 571,357		904,617					
Unencumbered Cash, Ending	\$ 904,617	\$	944,934					

Special Recreation and Parks Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year	
	Prior			Variance-
	Year	A atual	Dudget	Over
Receipts	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	[Under]
Taxes and shared receipts				
Local alcoholic liquor rax	\$ 12,885	\$ 11,908	\$ 12,274	\$ [366]
Total Receipts	12,885	11,908	\$ 12,274	\$ [366]
Expenditures Culture and recreation				
Contractual services	-	14,000	\$ -	\$ 14,000
Commodities	12,292	-	5,000	[5,000]
Capital outlay			25,000	[25,000]
Total Expenditures	12,292	14,000	\$ 30,000	<u>\$ [16,000]</u>
Receipts Over [Under] Expenditures	593	[2,092]		
Unencumbered Cash, Beginning	28,478	29,071		
Unencumbered Cash, Ending	\$ 29,071	\$ 26,979		

Special Street and Highway Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

Prior						
					\	/ariance-
Year		A atual		Dudget		Over
Actual		Actual	<u> </u>	<u>Suager</u>		[Under]
322,578	\$	325,451	\$	325,090	\$	361
54,713		54,732		48,400		6,332
598,885		337,196		300,000		37,196
-		6		-		6
244 402						
	_	747.005		070.400	_	40.005
1,287,359		/17,385	\$	673,490	\$	43,895
1.363.030		201.659	\$	45.000	\$	156,659
402,181		76,858	•	175,000	*	[98,142]
· -		53,822		50,000		3,822
		192,312		502,723		[310,411]
1,765,211		524,651	\$	772,723	\$	[248,072]
[477,852]		192,734				
771,132		293,280				
293,280	\$	486,014				
	Actual 322,578 54,713 598,885 - 311,183 1,287,359 1,363,030 402,181 1,765,211 [477,852] 771,132	Actual 322,578 \$ 54,713 \$ 598,885 - 311,183	Actual Actual 322,578 \$ 325,451 54,713 54,732 598,885 337,196 - 6 311,183 - 1,287,359 717,385 1,363,030 201,659 402,181 76,858 - 53,822 - 192,312 1,765,211 524,651 [477,852] 192,734 771,132 293,280	Actual Actual 322,578 \$ 325,451 \$ 54,732 598,885 337,196 - 6 311,183 - 1,287,359 717,385 1,363,030 201,659 \$ 402,181 - 53,822 - 192,312 1,765,211 524,651 \$ [477,852] 192,734 771,132 293,280	Actual Budget 322,578 54,713 \$ 325,451 54,732 \$ 325,090 48,400 598,885 337,196 300,000 300,000 - 6 - - 311,183 (1,287,359) 717,385 5673,490 - 45,000 (1,659) 53,822 1,363,030 402,181 76,858 76,858 76,858 175,000 - 53,822 50,000 - 192,312 502,723 (1,765,211 524,651 524,651 772,723 [477,852] 192,734 771,132 293,280	Actual Budget 322,578 54,713 \$ 325,451 54,732 \$ 325,090 54,400 598,885 337,196 300,000 \$ 300,000 - 6 - - 311,183

Tourism Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year					
		Prior					,	Variance-
		Year						Over
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]
Receipts								
Taxes and shared receipts	_		_		_		_	
State guest tax	\$	101,614	\$	120,871	\$	120,000	\$	871
Total Receipts	_	101,614	_	120,871	\$	120,000	\$	871
Expenditures Culture and recreation								
Contractual services		121,016		125,642	\$	128,500	\$	[2,858]
Total Expenditures	_	121,016		125,642	\$	128,500	\$	[2,858]
Receipts Over [Under] Expenditures		[19,402]		[4,771]				
Unencumbered Cash, Beginning		43,864		24,462				
Unencumbered Cash, Ending	\$	24,462	\$	19,691				

Special Alcohol Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

				С	urrent Year		
	Prior					'	Variance-
	Year						Over
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]
Receipts							
Taxes and shared receipts							
Local alcoholic liquor tax	\$ 12,885	\$	11,908	\$	12,274	\$	[366]
Other receipts							
Donations	 7,490		10,284				10,284
Total Receipts	 20,375		22,192	\$	12,274	\$	9,918
Expenditures							
Culture and recreation							
Contractual services	-		-	\$	1,000	\$	[1,000]
Commodities	 6,200		13,979		19,000		[5,021]
Total Expenditures	 6,200		13,979	\$	20,000	\$	[6,021]
Receipts Over [Under] Expenditures	14,175		8,213				
Unencumbered Cash, Beginning	 60,068	-	74,243				
Unencumbered Cash, Ending	\$ 74,243	\$	82,456				

Library Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

				С	urrent Year	
	Prior					Variance-
	Year					Over
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	[Under]
Receipts						
Taxes and shared receipts						
Ad valorem property tax	\$ 306,646	\$	300,809	\$	325,134	\$ [24,325]
Delinquent tax	10,537		9,818		10,000	[182]
Motor vehicle tax	42,969		43,811		43,576	235
Recreational vehicle tax	408		407		404	3
Commercial vehicle tax	-		-		822	[822]
16/20M truck tax	746		909		208	701
Neighborhood revitalization	 [7,709]		[8,461]		[5,500]	 [2,961]
Total Receipts	 353,597	_	347,293	\$	374,644	\$ [27,351]
Expenditures						
Culture and recreation						
Appropriation to library board	 353,597		347,293	\$	366,250	\$ [18,957]
Total Expenditures	 353,597		347,293	\$	366,250	\$ [18,957]
Receipts Over [Under] Expenditures	-		-			
Unencumbered Cash, Beginning	 					
Unencumbered Cash, Ending	\$ _	\$	_			

Hospital Improvements Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year							
		Prior						/ariance-		
		Year	A storal Doubles t					Over		
Descipto		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]		
Receipts Taxes and shared receipts										
Sales tax	\$	799,615	\$	788,154	\$	775,000	\$	13,154		
Debt service sales tax	•	1,599,230	•	1,576,308	•	1,500,000	•	76,308		
Use of money and property								ŕ		
Interest		3,220		14,527		200		14,327		
Total Receipts		2,402,065		2,378,989	\$	2,275,200	\$	103,789		
Expenditures										
Appropriations to Library Board		1,824,842		1,952,351	\$	2,275,000	\$	[322,649]		
Total Expenditures		1,824,842		1,952,351	\$	2,275,000	\$	[322,649]		
Receipts Over [Under] Expenditures		577,223		426,638						
		,		,						
Unencumbered Cash, Beginning		459,939		1,037,162						
			_							
Unencumbered Cash, Ending	\$	1,037,162	\$	1,463,800						

Street Improvements Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

		Current Year							
	Prior			Variance-					
	Year	A -4I	Decalment	Over					
Receipts	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	[Under]					
Use of money and property									
Interest	\$ 1,306	\$ -	\$ -	\$ -					
Total Receipts	1,306		\$ -	\$ -					
Expenditures									
Capital improvements									
Contractual services	20,951	-	\$ -	\$ -					
Operating transfers to Special Street and Highway Fund	311,183	_	_	_					
Total Expenditures	332,134		\$ -	\$ -					
Total Experiorales	332,134		Ψ -	ψ -					
Receipts Over [Under] Expenditures	[330,828]	-							
Unencumbered Cash, Beginning	330,828								
Unencumbered Cash, Ending	\$ -	\$ -							

Special Law Enforcement Trust Fund Schedule of Receipts and Expenditures - Actual* Regulatory Basis For the Years Ended December 31, 2018 and 2017

	<u>2017</u>	<u>2018</u>
Receipts		
Other receipts		
Donations	\$ 3,148	\$ 7,046
Total Receipts	 3,148	 7,046
Expenditures		
Capital improvements		
Contractual services	 673	 2,794
Total Expenditures	 673	 2,794
Receipts Over [Under] Expenditures	2,475	4,252
Unencumbered Cash, Beginning	 9,208	 11,683
Unencumbered Cash, Ending	\$ 11,683	\$ 15,935

^{* -} This fund is not required to be budgeted.

CID Sales Tax Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year							
	Prior					Variance-				
	Year Actual			Actual		Budget		Over [Under]		
Receipts		Actual		Actual		<u>Duaget</u>		[Onder]		
Taxes and shared receipts										
Sales tax	\$	40,885	\$	35,292	\$	50,000	\$	[14,708]		
Total Receipts		40,885		35,292	\$	50,000	\$	[14,708]		
Expenditures Capital improvements										
Contractual services		40,000		36,177	\$	50,000	\$	[13,823]		
Total Expenditures		40,000		36,177	\$	50,000	\$	[13,823]		
Receipts Over [Under] Expenditures		885		[885]						
Unencumbered Cash, Beginning	_			885						
Unencumbered Cash, Ending	\$	885	\$							

Equipment Reserve Fund Schedule of Receipts and Expenditures - Actual* Regulatory Basis For the Years Ended December 31, 2018 and 2017

	2017	2018
Receipts		
Operating transfers from		
General Fund	\$ 	\$
Total Receipts	 	
Expenditures		
Capital improvements		
Capital outlay	24,702	 <u>-</u>
Total Expenditures	 24,702	
Receipts Over [Under] Expenditures	[24,702]	-
Unencumbered Cash, Beginning	 225,648	 200,946
Unencumbered Cash, Ending	\$ 200,946	\$ 200,946

^{* -} This fund is not required to be budgeted.

Public Building Commission Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year							
		Prior						Variance-		
		Year					Over			
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]		
Receipts										
Use of money and property	•	45.005	Φ.	00.007	•		•	00.007		
Interest	\$	15,685	\$	23,037	\$	-	\$	23,037		
Other receipts		4 004 005		4 005 505				4 005 505		
Reimbursed expense	_	1,884,685		1,885,505	_	<u>-</u>	_	1,885,505		
Total Receipts		1,900,370	_	1,908,542	\$		\$	1,908,542		
Expenditures Debt service										
Principal		465,000		490,000	\$	-	\$	490,000		
Interest		1,419,685		1,395,505		-		1,395,505		
Adjustments for qualifying budget credits						1,885,505		[1,885,505]		
Total Expenditures		1,884,685		1,885,505	\$	1,885,505	\$	-		
Receipts Over [Under] Expenditures		15,685		23,037						
Receipts Over [Orider] Experiditures		13,003		23,037						
Unencumbered Cash, Beginning		1,907,471		1,923,156						
Unencumbered Cash, Ending	\$	1,923,156	\$	1,946,193						

Capital Improvements Reserve Fund Schedule of Receipts and Expenditures - Actual* Regulatory Basis For the Years Ended December 31, 2018 and 2017

	<u>2017</u>			<u>2018</u>
Receipts				
Use of money and property				
Interest	\$	2,867	\$	7,108
Other receipts				
Donations		33,500		68,500
Reimbursed expense		-		643,496
Operating transfers from				
General Fund		85,756		7,564
Special Street and Highway Fund		-		192,312
Water Utility Fund	•	12,799,290		2,394,516
Sanitation Utility Fund				7,564
Total Receipts		12,921,413		3,321,060
Expenditures General government				
Contractual services		275,756		-
Capital outlay		12,754,575		2,438,650
Total Expenditures	_	13,030,331	_	2,438,650
Receipts Over [Under] Expenditures		[108,918]		882,410
Unencumbered Cash, Beginning		417,591		308,673
Unencumbered Cash, Ending	\$	308,673	\$	1,191,083

^{* -} This fund is not required to be budgeted.

Bond and Interest Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year							
		Prior					Variance-			
		Year						Over		
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]		
Receipts										
Taxes and shared receipts										
Ad valorem property tax	\$	911,906	\$	751,338	\$	813,786	\$	[62,448]		
Delinquent tax		28,495		27,659		17,000		10,659		
Motor vehicle tax		110,195		129,796		129,591		205		
Recreational vehicle tax		1,045		1,203		1,202		1		
Commercial vehicle tax		-		_		2,444		[2,444]		
16/20M truck tax		1,925		2,645		618		2,027		
In lieu of tax		-		-		233,143		[233,143]		
Neighborhood revitalization		[22,926]		[21,176]		[20,000]		[1,176]		
Operating transfers from										
Water Utility Fund		75,000		75,000		75,000		-		
Sewer Utility Fund		75,000		75,000		75,000				
Total Receipts	_	1,180,640		1,041,465	\$	1,327,784	\$	[286,319]		
Expenditures										
Debt service										
Principal		985,000		1,025,000	\$	1,025,000	\$	-		
Interest		125,973		100,085		100,085		-		
Miscellaneous		-		-		100		[100]		
Cash basis reserve		<u>-</u>		<u>-</u>		400,000		[400,000]		
Total Expenditures	_	1,110,973		1,125,085	\$	1,525,185	\$	[400,100]		
Receipts Over [Under] Expenditures		69,667		[83,620]						
Unencumbered Cash, Beginning		94,807		164,474						
Unencumbered Cash, Ending	\$	164,474	\$	80,854						

Water Utility Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year							
		Prior					Variance			
		Year					Over			
		<u>Actual</u>	<u>Actual</u>		<u>Budget</u>		[Under]			
Receipts										
Charges for services		0.000.400	* • • • • • • • • • • • • • • • • • • •				70.440			
Water receipts	\$	3,800,193	\$ 3,976,148	\$	3,900,000	\$	76,148			
Connection fees		83,491	84,818		79,000		5,818			
Use of money and property		44 474 000	0.005.000		0.000.000		4 005 000			
Loan proceeds		14,174,980	3,005,802		2,000,000		1,005,802			
Interest		16,169	56,875		2,500		54,375			
Sale of assets		25,043	7,043		-		7,043			
Other receipts		21	265		100		165			
Bad debt collection Penalties		29,760	29,550		27,000		2,550			
Reimbursed expense		32,319	3,549		21,000		2,550 3,549			
Miscellaneous		53,830	35,543		11,100		24,443			
				_						
Total Receipts		18,215,806	7,199,593	\$	6,019,700	\$	1,179,893			
Expenditures										
Treatment				_		_				
Personal services		361,183	209,694	\$	267,802	\$	[58,108]			
Contractual services		981,270	466,478		380,000		86,478			
Commodities		288,341	361,790		491,500		[129,710]			
Capital outlay		29,404	53,678		32,500		21,178			
Total treatment	_	1,660,198	1,091,640	_	1,171,802		[80,162]			
Distribution										
Personal services		405,310	332,610		416,117		[83,507]			
Contractual services		1,280,637	102,975		137,900		[34,925]			
Commodities		196,023	245,917		174,700		71,217			
Capital outlay		2,471	53,720		90,500		[36,780]			
Total distribution		1,884,441	735,222	_	819,217		[83,995]			
Environmental										
Personal services		219,881	186,044		272,952		[86,908]			
Contractual services		17,696	28,156		23,000		5,156			
Commodities		5,608	2,410		5,600		[3,190]			
Capital outlay		3,837	5,025		10,000	_	[4,975]			
Total environmental		247,022	221,635		311,552		[89,917]			

Water Utility Fund - Continued Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

		Current Year						
	Prior			Variance				
	Year		5	Over				
- III O II I	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	[Under]				
Expenditures - Continued								
Administration	ф 4.40 Е	ф 0.70 <i>E</i>	Φ 0.500	Ф 205				
Personal services Contractual services	\$ 4,485		\$ 8,500 53,000	\$ 295				
Commodities	56,147	54,064	,	1,064				
	18,439	13,387	17,700	[4,313]				
Capital outlay	22,399	24,460	23,500	960				
Total administration	101,470	100,706	102,700	[1,994]				
Debt service								
Revolving loans								
Principal Principal	37,462	463,549	881,255	[417,706]				
Interest	211,436	489,157	531,277	[42,120]				
Agency fees	30,742	72,148	78,421	[6,273]				
Operating transfers to				• • •				
General Fund	100,000	400,000	400,000	-				
Capital Improvements Reserve Fund	12,799,290	2,394,516	2,450,000	[55,484]				
Bond and Interest Fund	75,000	75,000	75,000					
Total Expenditures	17,147,061	6,043,573	\$ 6,821,224	\$ [777,651]				
			* - / - /	<u>, , , , , , , , , , , , , , , , , , , </u>				
Receipts Over [Under] Expenditures	1,068,745	1,156,020						
Unencumbered Cash, Beginning	2,029,535	3,098,280						
Upongumbarad Cook, Ending	\$ 3,098,280	\$ 4,254,300						
Unencumbered Cash, Ending	ψ 5,090,200	Ψ 4,234,300						

Sewer Utility Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year						
		Prior					Variance		
		Year	A		Decile 4		Over		
Pagainta		<u>Actual</u>	<u>Actual</u>		<u>Budget</u>		[Under]		
Receipts Charges for services									
Wastewater receipts	\$	1,949,210	\$ 1,950,943	\$	1,900,000	\$	50,943		
Use of money and property	Ψ	1,010,210	Ψ 1,000,010	Ψ	1,000,000	Ψ	00,010		
Interest		15,820	50,848		4,000		46,848		
Sale of assets		145	-		-		-		
Other receipts									
Penalties		9,916	20,247		19,000		1,247		
Reimbursed expense		20,171	194		-		194		
Miscellaneous		456	1,564		15,000		[13,436]		
Total Receipts		1,995,718	2,023,796	\$	1,938,000	\$	85,796		
- m									
Expenditures Treatment									
Personal services		188,751	180,196	\$	202,911	\$	[22,715]		
Contractual services		145,368	134,940	Ψ	266,400	Ψ	[131,460]		
Commodities		84,820	91,382		152,700		[61,318]		
Capital outlay		1,174	18,176		2,000		16,176		
Total treatment		420,113	424,694	_	624,011	_	[199,317]		
Collections									
Personal services		167,084	183,657		164,716		18,941		
Contractual services		24,753	32,059		61,500		[29,441]		
Commodities		54,524	57,553		50,450		7,103		
Capital outlay		1,928					<u> </u>		
Total collections		248,289	273,269		276,666		[3,397]		
Environmental									
Personal services		177,249	156,985		226,021		[69,036]		
Contractual services		81	79		100		[21]		
Capital outlay		1,500			_				
Total environmental		178,830	157,064		226,121		[69,057]		

Sewer Utility Fund - Continued Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

		Current Year							
	Prior						Variance		
	Year						Over		
Expenditures - Continued	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]		
Administration									
Personal services	\$ 4,941	\$	7,527	\$	4,900	\$	2,627		
Contractual services	11,586		12,566		11,850		716		
Commodities	11,693		8,056		9,900		[1,844]		
Capital outlay	 14,483		15,586		13,500	_	2,086		
Total administration	 42,703	_	43,735		40,150	_	3,585		
Operating transfers to									
General Fund	550,000		550,000		550,000		-		
Capital Improvements Reserve Fund	75,000		-		2,500,000		[2,500,000]		
Bond and Interest Fund	50,000		75,000		75,000		-		
Stormwater Utility Fund	 		50,000		50,000	_	<u> </u>		
Total Expenditures	 1,564,935	_	1,573,762	\$	4,341,948	\$	[2,768,186]		
Receipts Over [Under] Expenditures	430,783		450,034						
Unencumbered Cash, Beginning	 3,086,785	_	3,517,568						
Unencumbered Cash, Ending	\$ 3,517,568	\$	3,967,602						

Sanitation Utility Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year				
		Prior					Variance
		Year					Over
		<u>Actual</u>	<u>Actual</u>		<u>Budget</u>		[Under]
Receipts							
Charges for services	_		.		4 470 000		ro 4001
Sanitation fees	\$	1,481,181	\$ 1,467,511	\$	1,470,000	\$	[2,489]
Service fees		6,110	17,256		10,000		7,256
Intergovernmental			0.500				0.500
State grant		-	2,569		-		2,569
Use of money and property Interest		4,518	13,196		1,000		12,196
Sale of assets		4,516 291	13,190		1,000		12,190
Other receipts		291	_		_		-
Penalties		14,738	14,779		13,500		1,279
Reimbursed expense		1,276	14,775		-		1,270
Miscellaneous		242	161		200		[39]
Total Receipts		1,508,356	1,515,472	\$	1,494,700	\$	20,772
Total Neccipio	_	1,000,000		Ψ	1,101,700	Ψ	20,112
Expenditures							
General utility services							
Personal services		403,748	331,714	\$	453,185	\$	[121,471]
Contractual services		306,717	299,358		358,950		[59,592]
Commodities		126,599	148,836		110,550		38,286
Capital outlay		347,655	39,400		363,500		[324,100]
Total general utility services	_	1,184,719	819,308	_	1,286,185	_	[466,877]
Administration							
Personal services		237,683	225,906		257,453		[31,547]
Contractual services		11,422	12,388		11,600		788
Commodities		5,396	5,391		6,500		[1,109]
Capital outlay		11,743	10,129		9,800		329
Total administration	_	266,244	253,814		285,353		[31,539]
Operating transfers to							
General Fund		200,000	200,000		200,000		_
Capital Improvements Reserve Fund		-	7,564		-		7,564
Total Expenditures		1,650,963	1,280,686	\$	1,771,538	\$	[490,852]
		<u>, , , , , , , , , , , , , , , , , , , </u>	 _	÷	, , , ,	-	
Receipts Over [Under] Expenditures		[142,607]	234,786				
Unencumbered Cash, Beginning		901,617	759,010				
Unencumbered Cash, Ending	\$	759,010	\$ 993,796				

Stormwater Utility Fund Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended December 31, 2018

			Current Year						
		Prior			V			/ariance	
		Year						Over	
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		[Under]	
Receipts									
Charges for services	Φ	400.005	Φ	407.055	Φ	400.000	Φ	[0.045]	
Stormwater receipts	\$	188,865	\$	187,955	\$	190,000	\$	[2,045]	
Intergovernmental Federal grant - FEMA		25,329		38,809		60,000		[21,191]	
Use of money and property		25,529		30,009		00,000		[21,191]	
Interest		1,620		5,203		400		4,803	
Sale of assets		22,398				-		-	
Other receipts		,000							
Penalties		2,157		2,155		2,100		55	
Miscellaneous		106		92		-		92	
Operating transfers from									
Sewer Utility Fund		50,000		50,000		50,000		<u>-</u>	
Total Receipts		290,475	_	284,214	\$	302,500	\$	[18,286]	
Expenditures									
General utility services									
Personal services		182,158		165,489	\$	202,300	\$	[36,811]	
Contractual services		35,876		42,800		52,000		[9,200]	
Commodities		11,623		19,210		14,000		5,210	
Capital outlay		57,432		231,642		18,500		213,142	
Transfer out to						202 202		1000 0001	
Capital Improvements Reserve Fund			_	-	_	320,000	_	[320,000]	
Total Expenditures		287,089		459,141	\$	606,800	\$	[147,659]	
Receipts Over [Under] Expenditures		3,386		[174,927]					
Unencumbered Cash, Beginning		379,058		382,444					
Unencumbered Cash, Ending	\$	382,444	\$	207,517					

Agency Funds Summary of Receipts and Disbursements Regulatory Basis For the Year Ended December 31, 2018

Beginning Cash								Ending Cash	
	<u>Fund</u>		<u>Balance</u>		<u>Receipts</u>		<u>Disbursements</u>		<u>Balance</u>
Municipal Court		\$	15,667	\$	145,599	\$	143,641	\$	17,625
Drug Task Force			33,300		10,364		5,856		37,808
-		\$	48,967	\$	155,963	\$	149,497	\$	55,433