

Administrative (Minor) Historic Reviews:

The following is a list of project types that City staff will have the authority to administratively approve. If the proposed project meets the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings then City staff will administratively approve the proposed project. The Arkansas City Historic Preservation Board will review administrative approvals at their next regular meeting. If staff determines that the proposed project may "damage or destroy" a listed property then the proposed project will be forwarded to the Historic Preservation Board for full review.

Properties listed on the National Register and/or the Kansas Register of Historic Places

- Maintenance and minor repair to the exterior when using identical or like-kind materials and do not alter the original appearance, design, profile and size of the current feature. This includes all roofing.
- Installation of sign faces or other minor sign repairs (new signs require full review)
- Minor alterations to exterior buildings including the addition of mechanical or electrical equipment, when not affecting character-defining features of historic properties.
- Installation of fire safety equipment, or minor alterations to meet the Americans with Disabilities Act.
- Interior modifications that do not affect or remove character-defining elements of interior spaces. Including installation of mechanical, plumbing, or electrical systems that require minimal changes to existing features.
- Minor Zoning changes (e.g. variance to a setback)